

# Objectives & Targets

## Objectives Register

All Management System Objectives and Targets are maintained in the Objectives Register

The Register contains the following information:

- **Objective** by type
- **Target** by Category
- **Objective Targets** contain the following information:
  - The Process or Program by which the target is managed.
  - The process used to evaluate the performance against the target.
  - Current performance against the target.

## Environmental Objectives

### Aim

The aim of this procedure is to ensure that the Organisation set environmental objectives and targets are met through actions, monitoring and continual improvements.

### Scope

This procedure applies to minimise the environmental impacts of environmental aspects through the implementation of environmental objectives and targets. This procedure applies to all sites covered by the Organisation's EMS

### Responsibility

The Management Representative is responsible for identifying the significance of environmental aspects. This is then presented to management, as a basis for developing environmental action plans.

The Management Review meeting sets environmental objectives and targets. Designated employees are entrusted to implement them to achieve the desired results.

### Method

- The objectives and targets should be specific and measurable wherever practical.
- When considering its technological options, the company shall consider the use of best available techniques where they are judged appropriate and cost-effective.
- The relative significance of each identified environmental aspect is tabulated in the Environmental Aspects Register
- Environmental Impacts are taken into account when determining objectives & targets.
- Each objective or target shall be set out in Action Plans: which shall state:
  - Person responsible
  - Time-frame
  - Where appropriate: consideration of planning, design, production, marketing and disposal stages
  - Progress to date shall be reported at each environmental management review meeting. Plans shall be updated or revised as decided by the meeting. A summary of specific Environmental Objectives and Targets is maintained.

A summary of specific Environmental Objectives and Targets is maintained within the Objectives Register

## Quality Objectives

### Aim

To define the Organisation's process concerning quality objectives and quality planning and to reference specific procedures that apply to this subject.

### Scope

All quality objectives and QMS planning is established to ensure product compliance to both quality and contractual requirements.

### Method

Quality objectives are established to support the Organisation's efforts in achieving the Quality Policy and reviewed for suitability.

Management shall ensure that quality objectives:

- include those needed to meet product requirements
- are established at relevant functions and levels
- are measurable; and
- are consistent with the Quality Policy

To this end, the Organisation quality objectives may fall into four main classifications:

1. Management Objectives
2. Process Objectives.
3. Product Objectives.
4. Quality System Objectives.

### Current Quality System Objectives

The current Quality System Objectives are identified and recorded in the Objectives Register.

## Work Health & Safety Objectives

### Aim

The aim of this procedure is to ensure that the Organisation establishes, implements and maintain documented WHS objectives and targets, at each relevant function and level within the organisation.

### Scope

This procedure applies to all activities conducted by the Organisation

### Responsibility

| Task                                                          | Responsible Person        |
|---------------------------------------------------------------|---------------------------|
| Establish WHS Objectives & Targets                            | Directors                 |
| Develop & Implement plans to achieve WHS Objectives & Targets | Management Representative |
| Enact plans to achieve WHS Objectives & Targets as identified | All Staff                 |

Maintain documented information in support of WHS Objectives & Targets

Management Representative

Review of WHS Objectives & Targets

Management Review

## Method

In establishing and reviewing its objectives, Openshore considers the following:

- The Health & Safety Policy
- its legal and other requirements,
- its hazards and risks,
- its technological options,
- its operational and business requirements, and
- the views of interested parties.

## Current WHS Objectives

The current WHS Management System Objectives are identified and recorded in the Objectives Register.